



MINUTES OF 21st MEETING OF BOARD OF MANAGEMENT

April 22nd, 2019

The 21st Meeting of Board of Management held on April 22, 2019 at board room, level 5, Administrative Block, Manipal University Jaipur and the following members were present.

Chairperson:

Dr K Ramnarayan, Chairperson, MUJ

Members:

Dr Gopalakrishna Prabhu, President, MUJ

Dr Ranjan Pai, Chairman, MEMG

Prof H P Khincha, Advisor IISc Bangalore & Chairman, Karnataka Innovation Council

Shri Rajen Padukone, Group President - Academia, MEMG

Mrs Mira Mehrishi, IAS (Retd.) & full time member CMAC, Government of Rajasthan

Shri Abhay Jain, Advisor, MEMG

Lt Gen (Dr) M D Venkatesh (Retd), Vice Chancellor, SMU

Prof N N Sharma, Pro President, MUJ

Prof Rajesh Solanki, Director Quality & Compliance, MUJ

Member Secretary:

Dr H Ravishankar Kamath, Registrar, MUJ

Invitees Present:

Shri V Rangarajan, Group Advisor, MEMG

Shri S. Vaitheeswaran, Group CEO, MEMG

Shri Nishith K. Mohanty, Group President HR, MEMG

Shri Sujiban Ghosh, CF&AO, MUJ

Members Granted Leave of Absence:

Shri Sudhakar Rao, IAS (Retd), Former Chief Secretary, Government of Karnataka.

Shri Mohandas Pai, Chairman, MaGE

Shri Pradeep Kumar Borad, IAS, Commissioner College Education & Special Secretary, Higher Education, Government of Rajasthan.



The Chairperson, MUJ, extended a warm welcome to all the members. After confirming the quorum, the agenda was taken up for discussion.

The following points were discussed and decisions taken thereon during the meeting are:

21 BoM (A) Confirmation of Minutes of the 20th Meeting of the Board of Management

The minutes of 20th Meeting of the Board of Management held on Nov 1, 2018 were circulated among the members and registrar informed the board that no comments have been received.

Resolved that the minutes of 20th Meeting of the Board of Management held on Nov 1, 2018 be and are hereby confirmed.

21 BoM (B) Review of Action Taken on Minutes of the 20th Meeting of the Board of Management.

The action taken on the minutes of 20th Meeting of the Board of Management meeting held on Nov 1, 2018 were presented before the members.

The Action Taken Report of the 20th Meeting of the Board of Management held on Nov 1, 2018 are hereby noted.

21 BoM (C) Items for Discussions and Decisions

(C1) Research Activities – Status and way forward – Presentation by Director (Research).

The research activities were presented by the Director, Research during his presentation he briefed about the research publication in all streams and their field weightage, the areas in which the collaborations need to be initiated, the research grants along with industrial funding received till 2018 and the projected sanctioned amount for year 2018-19.

During presentation details about the research scholars and the scholarships being provided to them were also present. The endowment fund and their allocations under different heads were briefed. The university ecosystem, facility available for research, incentives details, monitoring system and the various committees formed for engagement of university teaching staff and the nucleus member concept were also presented.

The Director Research shared the vision for year 2019 and 2020 and the targets in terms of numbers for grants, patents, publications, scholars and scholarships.

The members made the following observations and suggestions:-

- The targeted numbers for the year 2019 and 2020 are very ambitious, this may require good support from all ends and need to cautious.



- The members suggested the names of few University to have a visit of their research center and the same shall be developed in MUJ.
- The publications need to be linked with carrier opportunity like CAS and Promotion scheme though the relationship will be critical but will act as motivation.
- The research need to be a continuous activity of the Department and shall be an integral part of the department this may take 3 to 4 years to develop.
- The members informed that the other University of the Parent organization are also focusing on research activities hence inter University collaboration need to explore and can support each other.
- The member also suggested to focus on academic quality and teaching along with research.

The President thanked the members for their valuable suggestions and briefed that the flexibility provided to teachers for their interest areas, about the interdisciplinary research initiated so far and the University focus on excellence part.

After due discussion and deliberation the following resolution was passed

The details presented on Research Activities Status and way forward are hereby noted and further resolved unanimously that the suggestions made by the members shall be incorporated.

(C2) Internationalization – Status and way forward – Presentation by Director (International Collaboration)

The Director International Collaboration presented the details about the MoU's and agreement signed with different countries, the student exchange programs took place so far, foreign delegations visits to MUJ and MUJ's visits to different University round the globe. He also briefed about the outcomes of the international collaborations like Student Exchanges, Joint International Conferences & Several joint Seminars/ workshops/Guest Lectures, Joint Publications, Joint European Union funded Projects submitted, visit of International Faculty through Endowment fund, Cultural Immersion Activities. Etc. Summer School program were also shared and the 200 registration done so far for the summer school programs.

The future plans were also presented which states about, the dual degree programs, semester abroad programs, promotion of social and cultural project internship, winter school and reaching to 100 MoUs at international level in coming 2 years.



The details presented on Internationalization Status and way forward are hereby noted.

(C3) Status on NAAC application – Presentation by Director (Q&C)

The Director Quality and Compliance shared the preparations of the University for NAAC, he also briefed about the various challenges being faced while getting prepared for NAAC like the guidelines revision from NAAC. The internal assessment done by the ICARE was also presented before the members which marked to 2.4 in March 2019 and for the same reason the application is delayed

The members expressed their concern over the preparations and suggested that

- The July 2019 is a good time to apply and the University shall apply before any more changes come in NAAC guidelines.
- The University shall be on mission mode for NAAC in its preparation.

Due discussion held on the subject and the Board passed the following resolution

The presented details on the NAAC status are hereby noted and resolved that the University shall work on NAAC preparation on an accelerated mode.

(C4) Status of AICTE Approval 2019-20 for Engineering Program – Presentation by Registrar

The Registrar presented the AICTE application for MUJ Under Graduate Technical courses with its intake and the successful approval process through Scrutiny, re-scrutiny and expert visit committee. He also shared why the importance of AICTE approval.

He also briefed about the deficiency noted by executive Committee and thanked Shri Abhay Jain for getting the required document, which is to be presented before SAC at New Delhi.

The Status of AICTE Approval 2019-20 for all Under Graduate Engineering Program offered by University with given intake, presented is hereby noted.

(C5) MUJ - Teacher Empowerment Centre (MUJ-TEC): A Journey – Presentation by Coordinator, MUJ TEC



The MUJ - Teacher Empowerment Centre coordinator presented the details about the inception of program with its objectives and activities done so far under the leadership of Chairman so far.

He also briefed the upcoming events, the outbound activities and the feedback process.

The members appreciated the activities and passed the following resolution.

The details presented for MUJ - Teacher Empowerment Centre (MUJ-TEC) are hereby noted.

(C6) Compensation Revision for Non-teaching staff – Presentation by Head-HR

The Head HR presented the details about leap program organized by the MUJ to develop leadership and certain set of skills in the staff. He also briefed the objectives of the Leap Program and the success part of the program so far.

The compensation revision for non-teaching staff was also presented before the members over to which the members enquired about the previous year revision and the proposed one. The details enquired were shared before the members.

After due discussion the Board passed the following resolution

Resolved unanimously that the proposed compensation revision for Non-Teaching staff be and is hereby approved.

(C7) SMILE Program: An Update – Presentation by Head-HR

The Head HR briefed the details with objectives, the process and the benefits with outcome of the SMILE program. He also shared the achievement of the SMILE program.

The Board noted the updates on SMILE program.

(C8) Consideration of Recommendations of 18th Meeting of the Finance Committee – Presentation by CF&AO

The CF&AO presented the recommendations of 18th Meeting of the Finance Committee, due deliberation held on the details presented.



After due discussion and deliberations the Board passed the following resolution

Resolved unanimously that recommendations of 18th Meeting of the Finance Committee be and are hereby approved.

21 BoM (D) Items for Reporting and Ratifications

(D1) Update on University's Major Activities for the period Nov 1, 2018 – March 30, 2019: by AV Mode

The details were presented before the board through Audio Video Mode,

The Board noted the University's Major Activities for the period Nov 1, 2018 – March 30, 2019 with appreciation.

(D2) Update on Physical Infrastructure

Particulars	Expected Date of Completion	Remarks / Present Status as on 20.03.19
Faculty Housing – 01 (FH-1)	April 30, 2019	Finishing works - 70 %
Guest House (GH)		Expected date of hand over –2 nd week of May , 2019
Faculty Housing – 02 (FH-2)	November 30, 2019	Substructure works – 90%
		Super Structure works – 10%
Faculty Housing -03,04,05 & Club House	Nil	Designs Initiated to obtain Jaipur development Authority Approvals, Targeted to get approvals by June end ,2019
Administrative Building Maintenance works	May 15 ,2019	External Painting Works in Progress Front Porch Ceiling rectification works in Progress

The registrar presented the update on the physical infrastructure, also informed that the Faculty Housing-1 shall be handed over by 2nd week of May 2019 to MUJ and Guest House shall be completed by July 2019 in all aspects.



The update on the physical infrastructure presented were noted with satisfaction by the Board.

21BoM (D-3) Update on Legal Matters:

Triangular Land (Backside): The matter will be listed in the high court on 25-07-2019 (Peshi Clerk Date). JDA to get the stay vacated.

- a) **Triangular Land (Front):** Tenant has put a case on JDA incorporating MUJ as another party. MUJ filed reply on 19.09.2016. Next date for admission is on 30-05-2019 (Peshi Clerk Date).

The registrar briefed the details on the legal matters.

The Members suggested that there is a need to appoint a full time compliance office who shall look after the compliance part of statutory nature and also keep a track of the same.

The update on the legal matters were noted and Board also resolved that a full time compliance office shall be appointed.

21 BoM (D4) Update on Compliance

Infrastructure:-

- a) **Completion certificate of Hostel side buildings:**

Completion Certificate has been issued by the JDA and the OC has also issued by the Architect.

- b) **Faculty housing and Guest House block:**

Building Plans for both these building have been approved by the JDA and released.

- c) **Faculty Housing II:**

Building Plans have been approved by the JDA.

CTO: -

- a) Consent to operate (CTO) for the hostel side Phase 1 & 2 has been obtained, valid up to July 31, 2026 and February 28, 2021 respectively.



- b) For the academic side Phase 1 & 2 CTO has been obtained, valid up to May 31, 2028 and December 31, 2020 respectively.
- c) NOC for Ground Water has been applied for renewal, both for hostel and academic side from Central Ground Water Authority.
- All other compliances are in place.

The details presented regarding compliance of hostel, housing and guest house were noted.

21 BoM (D5) Important upcoming Meetings

Date	Time	Venue	Meetings / Events
Wednesday, July 10, 2019	1:30 pm - 2:00 pm	MEMG Office, Bangalore	10 th Meeting of the Investment Committee
	2.00 pm - 3.00 pm		19 th Meeting of the Finance Committee
	3.00 pm- 5.00 pm		22 nd meeting of the Board of Management
Friday, November 08, 2019	9:00 am-9:30 am	Board Room, 5 th Floor MUJ	11 th Meeting of the Investment Committee
	10:00 am-11: 00 am		20 th Meeting of the Finance Committee
	11:00 am-01:00 pm		23 rd meeting of the Board of Management
Friday, November 08, 2019	4.30 pm - 7.30 pm	Dr Ramdas Pai Amphitheatre, MUJ	6 th Convocation – Day 1
Saturday, November 09, 2019			6 th Convocation – Day 2
Sunday, November 10, 2019			6 th Convocation – Day 3

The upcoming meeting schedule presented was approved by Board.

21 BoM (E) Any other agenda with the permission of the Chair

E- Governance

Members suggested that a presentation on University E- Governance part shall be included in the agenda.



As no other agenda was placed before, the meeting concluded with a thanking note from the Chair to all the members for their valuable inputs.



(Dr. H. Ravishankar Kamath)

Member Secretary



(Dr. K. Ramnarayan)

Chairperson

